

## WEBSITE TERMS OF USE (DISCLAIMER)

Use of [www.groupjansen.com](http://www.groupjansen.com)'s website (the "**Website**") is subject to the terms and conditions of use set out below. Use of the Website constitutes acceptance of these terms and conditions. The latter are subject to change: the applicable conditions are those in force at the time of each connection. The Website belongs to Jansen The Building Company B.V., company number BE0474.818.463, with registered office at 3520 Zonhoven, Eikenenweg 58 and its affiliates:

- Jansen Building Projects N.V., company number BE0412.003.045, with registered office at 3670 Oudsbergen, Fabriekstraat 2;
- Jansen Cleanrooms & Labs N.V., company number BE0463.984.850, with registered office at 3670 Oudsbergen, Fabriekstraat 2;
- Jansen Prefab N.V., company number BE 0446.390.931, with registered office at 3670 Oudsbergen, Fabriekstraat 2A;
- Jansen Internal Services N.V., company number BE0429.348.130, with registered office at 3670 Oudsbergen, Fabriekstraat 2;
- Jansen Dienstencentrum B.V., company number BE0536.404.456, with registered office at 3520 Zonhoven, Eikenenweg 58/1-2;
- Jansen Ceiling Solutions N.V., company number BE0652.779.415, with registered office at 3520 Zonhoven, Eikenenweg 58/1-2;
- Jansen Services N.V., company number BE0836.989.145, with registered office at 3520 Zonhoven, Eikenenweg 58/1-2;
- Jansen Building Solutions B.V., company number BE0891.327.258, with registered office at 3520 Zonhoven, Eikenenweg 58 bus ½;
- Jansen Projects N.V., company number BE0454.189.731, with registered office at 3670 Oudsbergen, Fabriekstraat 2;
- Alinea Landrada B.V., company number BE0465.703.730, with registered office at 3520 Zonhoven, Eikenenweg 58/1-2;
- Jansen Decoration N.V., company number BE0478.954.524, with registered office at 2490 Balen, Metaalstraat 9;
- Axion Construct B.V., company number BE0809.746.102, with registered office at 1000 Brussel, De Meessquare 38/40;
- Jansen Technics N.V., company number BE0782.418.529, with registered office at 3520 Zonhoven, Eikenenweg 58/1-2;
- HVAC Investment Partners N.V., company number BE0689.913.389, with registered office at 2200 Herentals, Hemeldonk 1;
- Jansen Technics HVAC-S B.V., company number BE0536.683.776, with registered office at 2630 Aartselaar, Ingberthoeveweg 19;
- Jansen Comfort Solutions B.V., company number BE0883.188.265, with registered office at 2200 Herentals, Ingberthoeveweg 19;
- Jansen Labs B.V., company number BE0795.288.053, with registered office at 3520 Zonhoven, Eikenenweg 58/1-2;
- Jansen Energy Solutions B.V., company number BE0451.423.152, with registered office at 3550 Heusden-Zolder, Lochtemanweg 122;

Hereinafter "**Jansen**"

## **USE OF WEBSITE**

We devote a great deal of attention to our Website. Despite these efforts, we cannot guarantee that the information on the Website is completely correct, accurate and up-to-date. This data can therefore only be used as general information. Nor can we be held liable for (in)direct damage resulting from the use of the Website or on the basis of information made available through the Website. The Website may contain third-party files or hyperlinks or other references to third-party websites. Under no circumstances shall our company be liable for these. Furthermore, we reserve the right to modify, amend or supplement the content of the Website at any time.

## **INTELLECTUAL PROPERTY**

The use of the Website does not grant the user any intellectual property rights. The content of the Website and the information made available belong to the exclusive intellectual property of Jansen.

The information that can be consulted on the Website, the design, texts, drawings, photos, data, logos, brands and other elements that are displayed, are protected by trademark law and/or copyright and/or other applicable regulations, and may not be reproduced in any form and by any means whatsoever. Any infringement will give rise to legal action.

## **PROTECTION OF PERSONAL DATA**

Jansen takes its privacy and data protection obligations seriously. For more information, please consult our Data Protection Notice. See below.

## **COOKIES**

The Website may use cookies, which allow information to be stored to facilitate the use of the Website. You can manage and/or disable the use of cookies in your browser. In the latter case, however, your visit may be less smooth. Accepting cookies via your browser may also be necessary to access parts of the Website that require user identification.

## **BELGIAN LAW**

Your access to, visit or use of the Website and these Terms of Use are governed by Belgian law. In the event of a dispute, only the Courts of Commerce of Antwerp, Tongeren division have jurisdiction.

## **DATA PROTECTION NOTICE**

**JANSEN THE BUILDING COMPANY B.V.**

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### **INTRODUCTION**

Jansen The Building Company B.V., company number BE0474.818.463, with registered office at 3520 Zonhoven, Eikenenweg 58 and its affiliates:

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Jansen attaches great importance to the secure, transparent and confidential collection and processing of your personal data. In particular, we want to protect the data of our customers, subcontractors and suppliers, among others, from loss, leaks, errors, unauthorised access or unlawful processing.

We would like to inform you by means of this Data Protection Notice about the collection and processing of your personal data.

We ask that you read this Data Protection Notice carefully, as it contains essential information on how your personal data are processed and for what purpose.

By communicating your personal data, you explicitly declare to have taken note of this Data Protection Notice and you also explicitly agree to it, as well as to the processing itself.

## **SCOPE**

This Data Protection Notice covers all services provided by us and, in general, all activities we carry out.

## **CONTROLLER AND ITS COMMITMENTS**

Jansen the Building Company B.V., company number BE0474.818.463 and with registered office at 3520 Zonhoven, Eikenenweg 58, is the data controller of your personal data and does so on behalf of itself and its affiliated companies mentioned herein.

When collecting and processing your personal data, we respect the Belgian regulations on the protection of personal data, as well as the General Data Protection Regulation ("GDPR") as of its entry into force on 25 May 2018.

## **PERSONAL DATA**

Depending on your activities and your relationship with Jansen, you will provide us with the following personal data: your identity and contact details (name, title, address, e-mail address, telephone and mobile phone number). For certain specific legal obligations (electronic attendance registration, 30bis declaration of works), you may provide us with additional data to register your attendance (such as E-ID data, Limosa number).

We kindly remind you that you are responsible for all data you provide to us and that we rely on its accuracy. If your data should be out of date, please notify us by return.

You are not obliged to communicate your personal data, but you understand that the provision of certain services or cooperation will become impossible if you do not consent to their collection and processing.

## **PROCESSING PURPOSES AND LEGAL BASIS**

As part of our services and operations, we collect and process the identity and contact data of our customers and clients, their staff, employees, appointees and other useful contacts. The purposes for this processing are the performance of agreements with our customers, customer management, accounting and direct marketing activities such as sending promotional or commercial information. The legal grounds are the performance of the agreement, the fulfilment of legal and regulatory obligations (such as, for example, the 30bis declaration of works) and/or our legitimate interest.

### *Data from suppliers and subcontractors*

We collect and process the identity and contact data of our suppliers and subcontractors, as well as their (sub)-subcontractor(s), if any, their staff, employees, appointees and other useful contacts. The purposes of such processing are the performance of this agreement, the management of the suppliers/subcontractors, accounting and direct marketing activities such as sending promotional or commercial information.

The legal grounds are the performance of the agreement, the fulfilment of legal and regulatory obligations (such as, for example, the mandatory electronic attendance registration, the 30bis declaration of works, the attendance list or other obligations in public procurement, etc.) and/or our legitimate interest (such as for direct marketing). For electronic attendance registration, E-ID data or the Limosa number are also processed where applicable. For direct marketing activities by e-mail (such as a newsletter or invitation to events), consent will always be requested and can also be withdrawn at any time.

### *Staff data*

We process the personal data of our employees as part of our personnel management and payroll administration. Given its specific nature, this processing is regulated more comprehensively in an Employee Data Protection Policy.

### *Other data*

Besides customer, supplier/subcontractor and staff data, we also process personal data of others, such as potential new customers/prospects, useful contacts within our industry, network contacts, expert contacts, etc.

The purposes of this processing are in the interest of our operations, direct marketing and public relations.

The legal basis is legitimate interest or in some cases the performance of a contract.

## DURATION OF PROCESSING

Personal data will be kept and processed by us for a period necessary in function of the purposes of the processing and in function of the (contractual or non-contractual) relationship we have with you.

Customer data and data of suppliers or subcontractors will in any case be deleted from our systems after a period of five years following the termination of the agreement or project, except with regard to such personal data that we are required to keep for a longer period on the basis of specific legislation or in case of an ongoing dispute for which the personal data would be necessary.

## RIGHTS

In accordance with and under the terms of Belgian privacy legislation and the provisions of the General Data Protection Regulation, we inform you that you have the following rights:

- Right of access and inspection: you have the right to acquaint yourself, free of charge, with the data we hold about you and to find out what it is used for.
- Right to rectification: you have the right to obtain rectification (correction) of your incorrect personal data, as well as to complete incomplete personal data.
- Right to data erasure or limitation: you have the right to request us to erase or limit the processing of your personal data in the circumstances and under the conditions set out by the General Data Protection Regulation.

We may refuse the data erasure or restriction of personal data necessary for us to fulfil a legal obligation, the performance of the contract or our legitimate interest, and for as long as this data is necessary for the purposes for which it was collected.

- Right to data portability: you have the right to obtain the personal data you have provided to us in a structured, common and machine-readable form. You have the right to transfer this data to another controller.
- Right to object: you have the right to object to the processing of your personal data for serious and legitimate reasons. However, please note that you cannot object to the processing of personal data necessary for us to fulfil a legal obligation, the performance of the contract or our legitimate interest, and for as long as this data is necessary for the purposes for which it was collected.
- Right to withdraw consent: If the processing of personal data is based on prior consent, you have the right to withdraw this consent. These personal data will then only be processed if we have another legal basis for doing so.

- Automated decisions and profiling: we confirm that the processing of personal data does not involve profiling and that you will not be subject to fully automated decisions.

You may exercise the aforementioned rights by contacting Jansen. The contact person for this purpose is Mr Bart Foerier, with contact details: [dpo@groupjansen.com](mailto:dpo@groupjansen.com)

We make every effort to handle your personal data in a careful and legitimate manner in accordance with the applicable regulations. If, nevertheless, you consider that your rights would have been violated and you would not find a hearing within our company for your concerns, you are free to complain to:

Data Protection Authority  
Rue du Printing Press 35, 1000 Brussels  
Tel. 02 274 48 00  
E-mail: [commission@privacycommission.be](mailto:commission@privacycommission.be)

You may additionally apply to a court if you believe that you would suffer damage as a result of the processing of your personal data.

## **TRANSFER TO THIRD PARTIES**

Certain personal data collected by us will be forwarded to and possibly processed by third party service providers, such as our IT supplier, accountant, auditor, etc., as well as by the government (e.g. in the case of the 30bis declaration of works, the electronic registration of attendance or the competition for public contracts).

It is possible that one or more of the above-mentioned third parties may be located outside the European Economic Area ("EEA"). However, personal data will only be transferred to third countries with an adequate level of protection.

The employees, managers and/or representatives of the above-mentioned service providers or institutions and the specialised service providers appointed by them must respect the confidential nature of your personal data and may only use these data for the purposes in the context of which they were provided.

If necessary, your personal data may be passed on to other third parties. This may be the case, for example, if we were to be reorganised in whole or in part, if our activities were to be transferred or if we were to be declared bankrupt.

Personal data may also have to be transferred pursuant to a court order or to comply with a particular legal obligation. In such a case, we will make reasonable efforts to inform you in advance of such communication to other third parties. However, you will recognise and understand that in certain circumstances this may not always be technically or commercially feasible or legal restrictions may apply.

Under no circumstances we will sell or make your personal data commercially available to direct marketing agencies or similar service providers, except with your prior consent.

### **TECHNICAL AND ORGANISATIONAL MEASURES**

We take the necessary technical and organisational measures to process your personal data according to an adequate level of security and to protect it from destruction, loss, falsification, modification, unauthorised access or notification by mistake to third parties, as well as any other unauthorised processing of data.

Under no circumstances can Jansen be held liable for any direct or indirect damage resulting from an erroneous or unlawful use by a third party of the personal data.

### **THIRD-PARTY ACCESS**

For the purpose of processing your personal data, we grant access to your personal data to our employees and appointees. We guarantee a similar level of protection by making contractual obligations opposable to these employees, associates and appointees, which are similar to this Data Protection Notice.

### **ANY FURTHER QUESTIONS?**

If, after reading this Data Protection Notice, you have further questions or comments regarding the collection and processing of your personal data, please contact us either by post to Eikenenweg 58/1-2, 3520 Zonhoven, or by e-mail to [dpo@groupjansen.com](mailto:dpo@groupjansen.com).

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